



**Kentucky
County
Attorneys
Association**

M E M O R A N D U M

TO: KCAA Members

FROM: Willie Roberts, Awards Committee Chair

DATE: January 6, 2009

RE: Assistant County Attorney Award

The value of a good assistant county attorney cannot be measured. Even so, the Kentucky County Attorneys Association, Inc. is seeking to honor those assistant county attorneys who provide exemplary service to their counties with the Assistant County Attorney Award.

In addition, the Assistant County Attorney Award honors those who have contributed to the law and have provided excellent trial work and service.

All nominees must be KCAA associate members. To nominate your assistant county attorney, please send a completed nomination form along with a letter/essay explaining why your nominee is deserving of this award. Nominations must be received by January 15, 2009.

Any anecdotes or comments you have regarding specific situations where your assistant has gone above and beyond the call of duty would be appreciated. Also feel free to send any correspondence from others, citing the nominee's work and service.

If you have any questions regarding this award, please contact me at (606) 784-4640.



Assistant County Attorney Award
Kentucky County Attorneys Association, Inc.

Nominee's Name: _____

County: _____

Address: _____

Phone: _____; Fax: _____

E-mail: _____

Years of service as assistant county attorney: _____

Nominated by: _____; phone: _____

Is this nomination a surprise for the nominee? _____

Please list any other relevant volunteer service in KCAA or other prosecution-oriented organizations: _____

On a separate sheet of paper or in a letter: please provide any anecdotes or comments that describe any special circumstances or the nominee's attempts to go above and beyond the call of duty as assistant county attorney. Any comments citing case load, particularly controversial cases, service outside of trial work, or stories about individual successes would be appropriate. Please keep comments to 300 words or less.

Please send a copy of the nominee's biography. Feel free to include with your nomination form any correspondence from families or peers citing the nominee's service. Please return this form and the essay by **January 15, 2009** to:

Please MAIL or FAX all submissions to:

Willie Roberts
Rowan County Attorney
627 E. Main Street, Courthouse
Morehead, KY 40351
Ph. 606-784-4640
Fax: 606-780-4824